**SAMPLE MEMO TO FACILITY LEADERSHIP/PHYSICIANS**

Use Facility Letterhead

*June 18, 2020*

*Dear Doctor,*

CMS federal regulation **§483.30(e)(2) - A resident’s attending physician may delegate the task of writing dietary orders, consistent with §483.60, to a qualified dietitian or other clinically qualified nutrition professional who is acting within the scope of practice as defined by State law; and is under the supervision of the physician**

CMS has outlined the qualifications required by the registered dietitian or other clinically qualified nutrition professional. The State of *(Idaho, Washington, Oregon, Montana, Utah)* recognizes the licensed dietitian as the only profession who meets the requirement of their definition.

The RD/LD (s) at *Any Care Facility* meet all the above qualifications.

Thus, I/we are requesting approval to implement the delegated dietary order writing rule change. The approval will assure our residents receive timely and enhanced quality nutritional care leading to improved outcomes such as medical and weight status, wound healing, endurance and overall health and wellness.

Attached is the proposed policy outlining the revised roles and responsibilities for the RD/LD(s) at *Any Care Facility*

Please let us know if you would like to discuss this further and/or if you would like to review any of the regulatory language or policy. If you agree to this and sign below, it will act as an approval of this policy change. Thank you for your consideration.

Respectfully,

*Betty Boop, RDN/LD*

*Phone #*

*Email Address*

MD/Practitioner Approval \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Print Name Signature Date